

# Continuing Professional Education Directorate & CDS

ANNUAL ACTIVITY REPORT  
for the Council Year 2020-21



**THE INSTITUTE OF  
CHARTERED ACCOUNTANTS OF INDIA**  
(Set up by an Act of Parliament)

# MEMBERS OF CPE DIRECTORATE & CDS

for the Council Year 2020-21\*



CA. Atul Kumar Gupta  
President, ICAI (Ex-officio Member)



CA. Nihar N. Jambusaria  
Vice-President, ICAI &  
Convenor CPE Directorate & CDS



CA. Aniket Sunil Talati  
Deputy Convenor,  
CPE Directorate & CDS



CA. Jay Chhaira



CA. Rajendra Kumar P.



CA. Dayaniwas Sharma



CA. Ranjeet Kumar Agarwal



CA. Sushil Kumar Goyal



CA. Prakash Sharma



CA. (Ms.) Kemisha Soni



CA. Pramod Jain

## BRAND AND CAPACITY BUILDING

Type of POU	No. of Webinars Organised (24.03.2020-31.01.2021) (Unstructured CPE hours)		Virtual CPE Meetings (VCMs)/Refresher Courses (24.03.2020-31.01.2021) (Structured CPE hours)			
	No. of Webinars	Duration of Programme for total CPE hours	No. of VCMs/ Refresher Courses	Duration of Programme for total CPE hours	Total Number of participants	Total CPE hours generated
Central Committees	178	446	127	816	77976	408063
Other POUs	383	826	4361	10088	627007	1884159
<b>TOTAL</b>	<b>561</b>	<b>1272</b>	<b>4488</b>	<b>10904</b>	<b>704983</b>	<b>2292222</b>

• CPE Programmes organised from 12th February to 23rd March, 2020 - **687**

• CPE programmes organised after resumption of organisation of physical CPE programmes w.e.f. 16.11.2020 - **139**

Details	Total No. during the Council Year 2020-21
VCMs/Refresher Courses/Webinars organised	5049
Physical/offline CPE Programmes organised	826
Participants in VCMs/Refresher Courses	704983
Participants in physical/offline CPE Programmes	57470
CPE Hours generated in VCMs/Refresher Courses	2292222
CPE Hours generated in physical/offline CPE Programmes	248518

## CPE Programme Details

### For supporting Society-Commitment to Nation

- 950 programmes on GST including 110 programmes specifically on GST Audit
- 306 programmes on Ethical Standards/Code of Ethics/Professional Ethics
- 140 Batches of Certificate Courses of ICAI
- 138 programmes on Vivad Se Vishwas Bill 2020 - Issues & Challenges
- 102 programmes on Standards on Auditing
- 100 programmes on Companies Act

- 63 programmes on UDIN
- 50 programmes on RERA
- 31 Batches of Post Qualification Courses
- 29 programmes on Investor Awareness
- 9 programmes on Foreign Languages in online mode - French and Spanish

\*Starting from 12th February, 2020

## Continuing Professional Education Directorate



The Institute of Chartered Accountants of India (ICAI) through its Continuing Professional Education (CPE) Directorate has always been the foremost to provide enough opportunities that are essential for Chartered Accountants to equip themselves with the changes occurring due to globalization and increasing business & professional complexities. To enable Chartered Accountants to remain in tandem with evolving requirements of business and economy, the ICAI actively endeavours to provide prompt education and training to its members.

### *Terms of Reference of the CPE Directorate*

- ◆ To adopt, execute and implement such measures using tools of learning, physical and virtual, as may provide sufficient opportunity to all Members of the Institute to (a) keep abreast of all current knowledge in their core areas of competence, (b) familiarize themselves with new and emergent subject areas related to Professional Development and (c) becoming aware of developments in related fields, (d) obtain Virtual CPE Hours for Structured and Unstructured CPE requirements.
- ◆ To help members to meet the evolving expectations of the society as far as the technical and professional skills are concerned.
- ◆ To monitor, supervise and establish a systematic process to ensure that the member shall meet the requirements of the CPE Statement.
- ◆ To monitor, supervise and oversee the functioning of various POU's and their Compliance with Directions of the CPE Directorate/Council related to CPE and E-Learning Matter.
- ◆ To provide CPE Credit to members for CPE learning including Physical, E-Learning and Virtual Mode.
- ◆ To provide CPE Credit to members for participation at Conferences/Seminars and other educational programmes organized by any international professional accountancy bodies (registered with IFAC as full members as defined in CPE guidelines) and foreign Institutions signed MRA/MOU with ICAI.
- ◆ To take decision to implement mandatory CPE hours, in physical & virtual mode, on relevant topics for members in a Calendar year/Block period on need basis.
- ◆ To direct CPE POU's to organise mandatory CPE programmes/sessions on emerging professional topics on need basis to create awareness amongst members of Institute.
- ◆ To take such policy decisions and administrative measures for implementing the clauses above as may be considered appropriate by the CPE Directorate.

## Initiatives towards Partner in Nation Building

### **CPE Programmes on Atmanirbhar Bharat**

- ◆ Atmanirbhar Bharat, which translates to 'self-reliant India' or 'self-sufficient India', is a policy formulated by Prime Minister of India for making India a self-reliant nation. ICAI, being a partner in Nation building, has organised 11 Virtual CPE Meetings for 29 Structured CPE hours through its CPE Programme Organising Units (POU) for creating awareness among its members.

### **CPE Programmes on Vivad se Vishwas Scheme**

- ◆ The Direct Tax Vivad se Vishwas Act, 2020 introduced a dispute resolution scheme, which was applicable to all appeals/petitions filed by the taxpayers or the Income Tax Department. ICAI, being a partner in Nation building, has organised 138 Virtual CPE Meetings through its CPE Programme Organising Units (POUs) for creating awareness among its members.



# Significant Achievements and Initiatives of the CPE Directorate

## 1. The 'New Normal' for Continuing Professional Education (CPE)

Post Covid-19, public gathering was prohibited. Therefore, development of robust online platforms became necessity to offer continuous learning which can be accessible at anytime from anywhere. Taking proactive steps, ICAI adopted a new delivery system of E-Learning and Virtual programmes for members and converted the challenges into opportunities in "New Normal". Since then, E-learning and Virtual programmes came to the forefront for learning, therefore witnessing a paradigm shift while organising CPE programmes/Certificate Courses by ICAI. The adoption of technology resulted in substantial reduction of cost to the Members and ICAI.

***In the "New Normal", following opportunities had emerged due to the adoption of technology while delivering CPE***

- Embracing technology resulted in novel learning experiences from the comfort of home/office.
- Virtual Learning offered an advantage that it can be delivered by renowned faculties at their ease, thus lifting geographical barriers.
- Development of greater global collaboration between academia & CA professionals.
- Helped in creation of Virtual Repository of recorded Lectures/Presentations etc. which may be accessed later on as per requirement.
- Helping in compliance of mandatory CPE requirements of Members.

***In "New Normal" following methods were adopted by ICAI for Continuing Professional Education of Members:***

### 1.1 Webinars for grant of Unstructured CPE hours

Post Covid-19 situation, all Regional Council/Branches and Foreign Chapters of ICAI were allowed first time to organize webinars for grant of Unstructured CPE Hours only. However, from 19th May, 2020 onwards only Central Committees are allowed to continue organizing.

### 1.2 Virtual CPE Meetings/Refresher Courses for grant of Structured CPE hours

#### • Virtual CPE meetings


The CPE Directorate has allowed grant of Structured CPE hours to the participants of the Virtual CPE Meetings (VCM) which may be organised by Central Committees of ICAI, Regional Councils, Branches, Foreign Chapters, CPE Study Circles & CMI & B Study Circles in controlled online environment without charging any fees to avoid any hardship to the members.

#### • Refresher Courses

Central Committees, Regional Councils and Foreign Chapters of ICAI are allowed to organize maximum 5 days Refresher Courses in online mode on a particular topic with maximum 3 CPE hours learning in a day with minimum fee as per CPE Guidelines.

### 1.3 During the period, 561 webinars for grant of unstructured CPE hours and 4488 VCMs/Refresher Courses for 10904 Structured CPE Hours have been organised by CPE POUs and attended by 704983 participants.

2. In view of impact of Covid-19 across the world and the difficulties faced by Members for completing their mandatory CPE hours requirement during the Calendar year 2020, the ICAI had allowed completion of mandatory 20 Structured CPE Hours through online mode (either through Digital Learning Hub or through Virtual CPE meetings including mandatory CPE hours on "Code of ethics" and "Standard on auditing").
3. Implementing the Council decision with regards to mandatory completion of 2 Structured CPE Hours each on "Standards on Auditing" and "Code of Ethics" (total 4 Structured CPE Hours) during the Calendar Year 2020 onwards in Online/Virtual mode for the Categories of members who are required to complete minimum 20 Structured CPE Hours in a Calendar year (COP Holder). This may be completed any time during the year in online/virtual mode.
4. Finalization and issuance of Procedure for AGM by CPE/CMI & B Study Circles and CPE Study Chapters through Video Conferencing (VC) or Other Audio Video Solutions (OAVS) for convening elections of Convenor and Deputy Convenor/Appointment of Auditors etc.
5. CPE Programmes in offline/physical mode were resumed w.e.f. 16.11.2020 following the CPE and preventive guidelines for Covid-19 management issued by Central Govt/State Govt/Local Authorities.
6. For the first time, CPE Programmes were allowed in physical cum virtual mode for grant of Structured CPE hours w.e.f. 04.01.2021.
7. Record number of CPE Directorate meetings (7) were held during the Council year 2020-21 to keep the CPE system remain updated during the pandemic COVID-19 and for faster resolution of the challenges faced by Members and other stakeholders, during these times.



## Other Initiatives taken During Covid-19 Pandemic for Members & CPE POUs

- **CPE Portal ([www.cpeicai.org](http://www.cpeicai.org))**

CPE Portal is a dedicated one stop solution for management of CPE delivery system to facilitate our Members and CPE POUs. CPE Portal manages entire gamut of CPE of ICAI for grant of Structured and Unstructured CPE Hours to members. The functionalities of CPE Portal can also be accessed through “CPE Programs” segment on ICAI Mobile app “ICAI Now” and is available on Android & iOS platform. This year CPE Portal was entirely updated to cater the needs in changing environment due to COVID-19.

- **ICAI Digital Learning Hub (DLH) (<https://learning.icai.org/iDH/icai/>)**

It is an integrated Learning Management System (LMS) bringing a new knowledge ecosystem in a collaborative pedagogical model and with participatory learning to improve learner’s outcomes with single sign on facility. It enables knowledge sharing engagements through smartphones and mobile devices also. A member can earn their professional learning credits of continuous professional education (CPE) in the form of Unstructured/Structured credit hours through DLH.

- **Monitoring of CPE POUs and ensuring compliance of guidelines**

To ensure the compliance of various CPE guidelines, rules and Directions by the CPE POUs, for their continuous improvement and better functioning, the CPE POUs are being monitored and supervised throughout the year. The CPE Directorate has adopted stronger and stricter regulatory mechanism for regulating and overseeing the organisation of CPE Programmes and other CPE related compliances by CPE POUs.

- **Strong Network Base of 622 CPE Programme Organising Units (POUs)**

10 more CPE POUs were opened to undergo CPE activities in their nearby places, reaching to a strong network base of 622 CPE POUs spread in all over India and Abroad for organisation of CPE programmes, and also for helping the members in mofussil/remote areas to undergo CPE activities.

- **Enhancement of CPE approval mechanism**

Improved approval mechanism is in place for organising of CPE Programmes by the CPE POUs including monitoring of uploading of attendance, structuring of Programmes, selection of topic, faculty etc. to enhance the quality of CPE Programmes. To improvise the system of approval and monitoring, CPE Portal is also being updated from time to time.

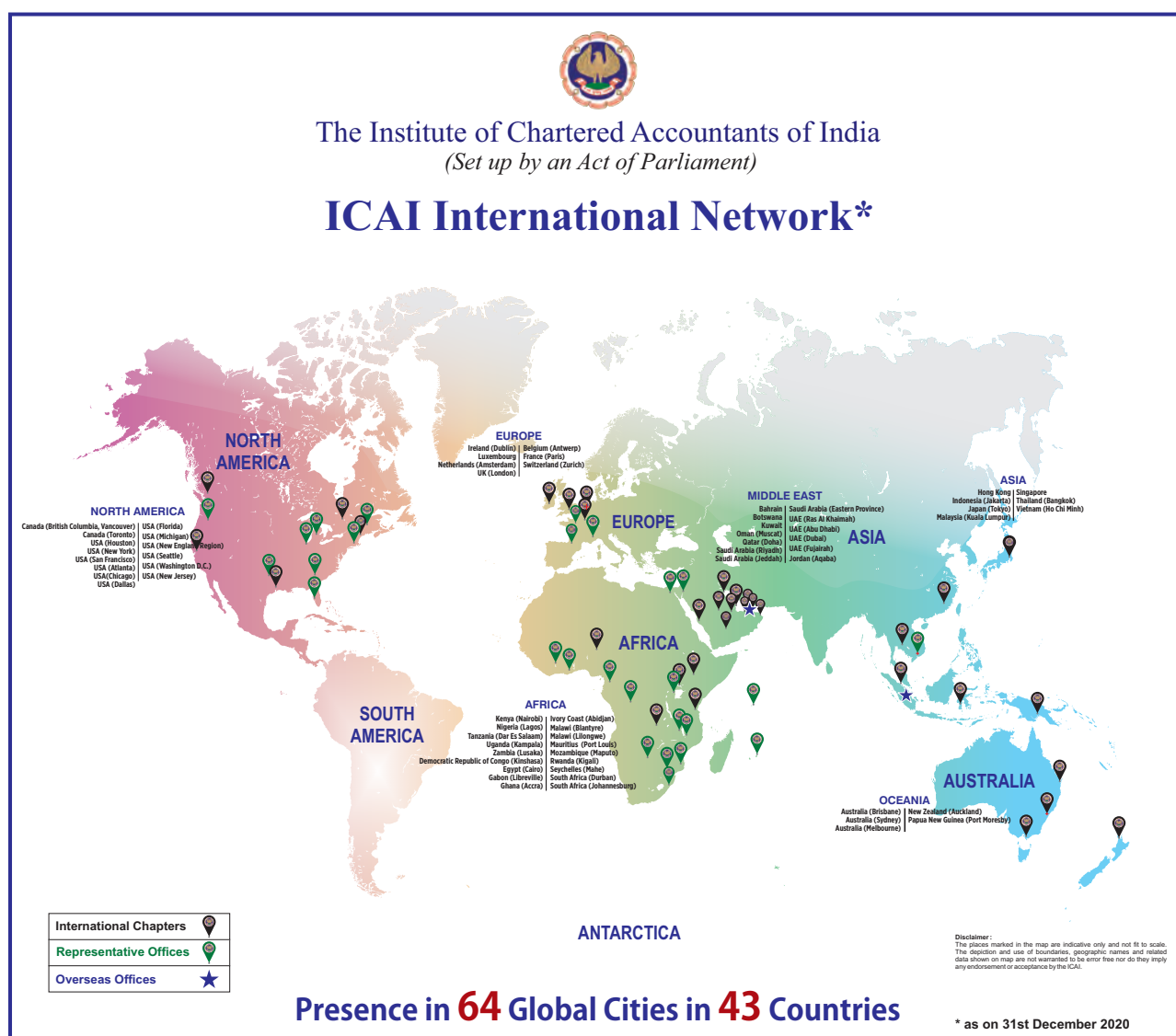
- **Extension of last date for CPE hours compliance by Members**

The last date for complying with the mandatory CPE hours’ requirement for the Calendar Year 2020 (either in physical/offline mode or in virtual mode through Virtual CPE Meetings/Digital Learning Hub) was extended from 31st December, 2020 to 31st January, 2021.

## Spreading Wings Globally

CPE Programme Organising Units (POUs) data :-

Region	Branches	Study Circles	Study Chapters	Study Groups	CMI & B Study Circles	Total
Western	35	61	19	0	53	168
Southern	45	9	7	3	34	98
Eastern	13	17	12	3	5	50
Central	48	7	23	23	10	111
Northern	24	41	4	0	35	104
<b>Total</b>	<b>165</b>	<b>135</b>	<b>65</b>	<b>29</b>	<b>137</b>	<b>531</b>
Foreign Chapters						33
Central Committees/Board of ICAI						43
Regional Councils/DCOs/COE/Others						15
<b>Total</b>						<b>622</b>





# Publication Directorate

The Publication Directorate of the Institute primarily caters to following three areas:

- Printing of study materials for students and member-related publications
- Sale and distribution of publications through Centralised Distribution System (CDS)
- Maintaining Stock account, sales account and reconciliation of stock and receivables with Branches.

## Functions of Publication Directorate

1. To monitor effectiveness of Centralised Distribution System
2. To monitor and find ways and means to reduce Turn Around Time (TAT) in the complete cycle from Registration to the Course till delivery of the Study Material.
3. To consider inclusion of more and more saleable material through CDS portal apart from publications.
4. To monitor performance of various vendors engaged by the Office related to the activity of the Directorate through tender process.
5. To monitor and control stock availability position and dispose off obsolete stock.
6. No hard copy of member publications be sent to Regional Offices & Branches for sale. Only specimen copy be sent to them for display.
7. Directorate to ensure that all five Regional Offices and 164 branches have all member publications in soft form in one of their Pcs.
8. To do effective marketing of CDS portal amongst Members & Students

## CDS Portal (<https://icai-cds.org/>)

As per the decision of the Council, ICAI publications are to be dispatched centrally to the Members and Students on PAN India basis. Accordingly, CDS Portal is developed where Member publications and study materials for Students are made available in online mode.

With the implementation of CDS, it is facilitating the stakeholders as under:-

- Supply of material at the doorstep of the students and members.
- Saves the time of the students and members in visiting the Branches for collection of the material.
- Delivery of Latest and updated material – students will have the option of getting material in piece meal twice. Subsequent delivery if any, actual cost of courier will be charged from students.
- Hassle free delivery of material
- Psychological ease of pressure on the students
- Create sense of belongingness with the Institute
- Contribution to environment through reduction in printing by saving cutting of trees.
- Negligible grievance from the students' end.
- Overcomes Stock out position

## New Publications brought out

During the current Committee year, i.e. from 12th February, 2020 onwards, the Publication Directorate published and printed around 58 new/ revised publications on behalf various Committees of ICAI. There are total of approx. 212 Members publications which are available for online sale of hard copies at [www.icai-cds.org](http://www.icai-cds.org) online portal. Along with the facility of sale of hard copies, download option for downloading the soft copies is also provided at ICAI CDS portal. All the publications are available not only for CA Members of the ICAI but others in the field of accounting, finance, taxation etc can be easily benefitted by the wide range of ICAI Members publications.

# Members of the Twenty Fourth Council



CA. Atul Kumar Gupta  
President, ICAI



CA. Nihar N. Jambusaria  
Vice-President, ICAI



CA. Anil Satyanarayan  
Bhandari



CA. Jay  
Chhaura



CA. Prafulla Premasukh  
Chhajed



CA. Chandrashekhar  
Vasant Chitale



CA. Tarun  
Jamnadas Ghia



CA. Nandkishore  
Chidamber Hegde



CA. Shrinivas  
Yeshwant Joshi



CA. Durgesh  
Kabra



CA. Dheeraj Kumar  
Khandelwal



CA. Aniket Sunil  
Talati



CA. Babu Abraham  
Kallivayalil



CA. Dayaniwas  
Sharma



CA. Prasanna  
Kumar D



CA. Rajendra  
Kumar P.



CA. G.  
Sekar



CA. M.P. Vijay  
Kumar



CA. Ranjeet Kumar  
Agarwal



CA. Sushil Kumar  
Goyal



CA. (Dr.) Debashis  
Mitra



CA. Manu  
Agrawal



CA. Pramod Kumar  
Boob



CA. Anuj  
Goyal



CA. Satish Kumar  
Gupta



CA. Prakash  
Sharma



CA. (Ms.) Kemisha  
Soni



CA. Hans Raj  
Chugh



CA. Pramod  
Jain



CA. Charanjot Singh  
Nanda



CA. Rajesh  
Sharma



CA. Sanjeev  
Kumar Singhal

## Govt. Nominees



Shri Manoj  
Pandey



Shri Gyaneshwar  
Kumar Singh



Ms. Ritika  
Bhatia



Dr. Ravi  
Gupta



Shri Sunil  
Kanoria



Shri Chandra  
Wadhwa



Dr. P.C.  
Jain



Shri Vijay Kumar  
Jhalani, Advocate



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